



ADVERTISEMENT

For selection of a PROCUREMENT EXPERT (PE/1 position)

within the Project Management Unit for Integrated Nutrient Pollution Control Project

Ministry of Waters and Forests seeks recruitment of suitable staff to cover the Project Assistant position with an employment contract for a limited period within the Project Management Unit (PMU) responsible with the implementation of the World Bank (WB) supported Additional Financing of the Integrated Nutrient Pollution Control Project (INPCP-AF). Through the Additional Financing the overall development objective of the Project became to support the Government of Romania towards meeting the EU Nitrate Directive requirements at a national scale. The proposed interventions will build on the successes and lessons learned from the initial Project as well as from similar projects in Europe and Central Asia and other regions.

General Description:

- a. The Procurement Specialist is responsible for the completion of assigned procurement activities within the “Integrated Nutrient Pollution Control” Project.
- b. The Procurement Specialist is subordinated and reports to the Procurement Manager.

The individual employment contract will be concluded for a limited period of time, until 25.08.2019.

The minimum required qualifications are:

- education, preferably in the following areas: public administration, business administration, economics, engineering, legal sciences or another relevant ancillary area;
- -at least 5 years of working experience;
- -sound knowledge of the procurement procedures as governed by the Romanian legislation, as well as proved knowledge of World Bank’s procurement procedures; experience in working with World Bank is a plus;
- -advanced PC skills and sound knowledge of the MS Office package: MS Word, Excel, Outlook, Power Point;
- -good capacity to communicate with people from different backgrounds and positions, as well as with local and national authorities;
- -excellent command of spoken/written/read English is a must;

MINISTRY OF WATERS AND FORESTS

The selection process will be held in accordance with World Bank selection of consultants: "Guidelines: selection and employment of consultants under IBRD loans and IDA credits & grants by World Bank borrowers".

Details regarding the recruitment, the terms of reference and the required qualifications are available at the below mentioned address or on the websites of the Ministry of Waters and Forests (www.apepaduri.gov.ro) and of the Project <http://www.inpcp.ro>).

Interested candidates are invited to submit a file containing the following documents:

- application letter in both Romanian and English languages;
- Curriculum Vitae in both Romanian and English languages;
- copy of ID card;
- copy of the employment book or certificate/certificates confirming length of work experience;
- a declaration that he/she has no penal record which would make he/she incompatible with the job for which the application is submitted;
- medical certificate attesting a proper health, issued up to 6 months prior to the competition deadline;
- other relevant documents (diplomas, certificates, recommendations, etc.).

The selection of the candidates will be carried out on the basis of the assessment of files and supporting documents and the suitable candidates will be contacted by phone/e-mail for the interview.

The applications will be submitted to the "Integrated Nutrient Pollution Control" Project Management Unit - Ministry of Waters and Forests, 46-48 Calea Plevnei, Entrance E, 1st floor, room 11, District 1, Bucharest or by e-mail at: catalina.criveanu@map.gov.ro; raluca.mateescu@map.gov.ro; anna.mares@map.gov.ro

In case the application file is submitted electronically at the above mentioned e-mail addresses, all documents that were requested to be submitted in original through this advertisement, must be furnish in original by the candidate during the selection process, at the request of the selection commission.

Closing date for application is **2nd of April 2018**.

Additional information can be obtained at the representative of the "Integrated Nutrient Pollution Control" Project Management Unit (PMU) at the above-mentioned address or at the e-mail addresses: catalina.criveanu@map.gov.ro or at: 0756.036.082, raluca.mateescu@map.gov.ro or at: 0756.091.082, anna.mares@map.gov.ro